

# ARMANI

Hotel Milano

## LEARNING & DEVELOPMENT SPECIALIST

Armani Hotel Milan, 5 stars luxury hotel located in the heart of the famous Milan fashion district, is looking for a Learning & Development Specialist to join our Human Resources Department.

### MAIN RESPONSIBILITIES

Plan internal trainings (Orientation Day, GLS Training, Cultural Awareness, Emotional Engagement, etc) and mandatory trainings

- Plan and design the internal Armani Hotel Milano initiatives to best achieve long-term business success
- Create the monthly calendar of any internal event, meeting and training
- Support the Quality Brand Strategy
- Re-create the L&D Culture in the Hotel, collaborating closely with the HR Director
- Collaborate with the human resources team to develop effective engagement strategies
- Respond to human resources-related inquiries
- Monitor employee morale and company culture
- Identify future staffing needs
- Maintain employee personnel records

### QUALIFICATIONS AND EXPERTISE

Reading, writing and oral proficiency in English and Italian.

- Bachelor's degree in human resources, business administration, or a related field.
- Three-five years human resources experience.
- Proficiency with Microsoft Office (Microsoft Excel, Microsoft Outlook).

### ADDITIONAL INFORMATION

Type of work: Full time

Location: Milan, Italy

Department: Hr

Languages: English, Italian

Start: As soon as possible

Contract: 6 months

Other advantages: Meals in our Staff canteen; Uniform and laundry service; tailored training programs;

Company discounts on Armani shops.

ARMANI HOTEL MILANO  
Via Manzoni 31 20121 Milano

Telephone +39 02 8883 8888 | milan@armanihotels.com | www.armanihotels.com